

Keeping you safe



We will follow all government guidance.

We have reduced the number of children we will take each day to 16. (Where we previously exceeded this number with children already attending pre-school we have honoured the booking)

We will keep to social distancing guidelines or when this is not possible, we will put mitigation measures in place. This is a working document which will change as we refine our process and practice. We welcome all comments and suggestions. We would ask that if you don't like something you tell us what you think would work.

We will have sole use of the garden door and this will be our entry door for the foreseeable future.

The following is written on the basis we have sole use of the school room and toilets.

General

- All staff are required to complete Infection control training before returning to work.
- Staff will be required to familiarise themselves with amendments to policy and procedure in the first week including current food hygiene practises and cleaning procedures.
- All parents and staff will complete a Covid declaration before returning to SVPS – ensuring that we all understand the obligation to help keep each other safe and the consequences of not doing so.
- We will keep track and trace information as required.
- SVPS will risk assess all staff and children for issues which make them more vulnerable. Where concerns arise, we will look into additional measure.
- We will minimise contact with individuals who are not well. Anyone with symptoms of coronavirus will not attend. We will send home any staff or children who are develop symptoms during the day. We will follow the current guidance on exclusion and testing

- All children will have their temperatures taken on entry. Staff or children who display coronavirus symptoms will be sent home
- No parents are allowed on the premises except for pre-planned meetings or similar.
- All visitors to the setting will be required to read our visitor policy and provide details for track and trace.
- We can no longer allow toys from home into pre-school. We will allow a small ruck sac with a change of clothes and nappies/wipes if needed.
- We will continue to operate an indoor shoe policy. Once the weather deteriorates you will need to send welly boots. Please work with your child to dress and undress themselves and this will help to reduce social distancing pinch points.
- Staff will have their own locker to keep all personal items/mugs and pens & pencils.
- We will no longer send paintings and pictures home. Where possible we will put them in your childs folder.

Social distancing

This is difficult with small children and as such we have to accept that mitigation is the way to keep safe.

- All entering SVPS will wash their hands or use the hand sanitiser stations provided.
- We will encourage children to keep distance where possible.
- We will limit the number of adults to the school room
- We will allow a staggered entry to pre-school and will open the doors from 9am, 12noon and 3pm for 15 minutes for arrivals and departures to ease congestion at the door. Breakfast club will start at 8am as before.
- Adults can wear masks in communal areas if social distancing is not possible
- Staff should remain standing when possible and limit their time at child level
- Floor stickers will be placed where children queue to assist with distancing. Floor tape will be used to demark areas of particular concern.
- Desks will have marked sections to limit the number of children sat at one time.
- Lunch tables will be spread through the room.

- Staff will eat lunch away from the children

Toys & Equipment

- Unfortunately keeping safe means we will have to reduce the amount of continuous provision we have.
- We will spend as much time as possible outside weather permitting.
- We will wipe down surfaces throughout the day.
- We will bag up small toys / books/ pens etc at the end of each day. They will then be put aside for 7 days before they are returned to use.
- We will use a fogger to sanitise the room at the end of the day. Until then we will spray item difficult to wash with a suitable disinfectant
- We will remove all soft toys, activities and items that are not easily cleaned. We will consider re introducing such things as and when we feel it is safe to do so.
- Many activities will continue albeit in an adjusted form, for eg we will still paint but each child will have their own disposable paint pot, their own playdough to be disposed of after they finish playing with it, use whiteboards and laminates rather than paper for drawing and writing which can be wiped down after use. We will not send home painting but will keep them for your childs folder.

Snack and Lunch

- All parents have been issued an amended packed lunch policy advising use of plastic bags or plastic lunch boxes with an ice pack to reduce cross contamination. We will provide all cutlery.
- Lunch will be split in to sittings if numbers of children attending and distancing are incompatible.
- Snack will for now be served by staff and will no longer allow self service. We will still provide milk/water and a small item of food.
- We will as before wipe down/clean the kitchen at the start of each day.
- We will use only our crockery and supplies which will be thoroughly washed after use and

locked away. Staff with be provided with aprons and be required to follow our food hygiene practises.

- We have been advised that we will have sole use of the kitchen at Lomas Hall – this may change as other users return

Toilets & Hygiene

- We will take only 2 children to the toilet at one time.
- We will be supporting independence in toileting and nose blowing
- They will be taught and encouraged to wash their hands for 20 seconds.
- Staff will be supplied with gloves and aprons and should use them. Full PPE will be available for dealing with suspected cases of Coronavirus.
- Toilets will be sprayed with antiseptic spay throughout the day.
- Children wearing nappies will be changed one at a time.
- All changing mats will be wiped down between use.
- We will provide tissues and peddle bins to support catch it – bin it – kill it.
- We will place posters around the room and toilets to remind staff and children.

Cleaning the school room

- We will wipe down / spray all frequently touched surfaces throughout the day
- We will fogg the room at the end of each day after full cleaning has taken place.
- We will hoover and mop all floors
- We will spray/wipe all surfaces including sinks
- We will spray/wash toys or rotate them